



TAC meeting protocol for MPIMG & IMPRS-BAC doctoral candidates

All fields are mandatory!

Doctoral candidate's name:

Thesis Advisory Committee

First supervisor:

Second supervisor:

Third supervisor:

Additional supervisor(s) (if available):

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.....

Start date of doctoral thesis :

Doctoral project title:

.....

TAC meeting

Due date of TAC meeting*:

Date of progress report submission to TAC:

Date of TAC meeting:

Start and end times of TAC meeting:

Location of TAC meeting (Institute/Room):

Registration at the university

University:

Department:

Responsible university professor:

Matriculation number:

Deadline for thesis submission (end of processing time at university):

Comments:.....

End date of work contract:

Overview of my TAC meetings:

	Due date*	Presentation date
1st TAC meeting		
2nd TAC meeting		
3rd TAC meeting		
4th TAC meeting		
5th TAC meeting		

* 6 months after the PhD start, then one year after the last meeting



Curriculum requirements

This part is only for IMPRS-BAC doctoral candidates. Please indicate the curriculum requirements you have fulfilled so far.

- IMPRS Welcome Week
- Workshop(s) on good scientific practice (at least 1 credit point or 2 days)
- Workshop on scientific writing in English
- Workshop on statistical literacy (not mandatory if advanced statistics courses were part of your university curriculum)
- Nanocourse 1:
- Nanocourse 2:
- Nanocourse 3:
- Otto Warburg Summer School
- Research talk during an IMPRS colloquium
- Science communication and public engagement (if you started in 2025 or later)

You can mention here additional courses, workshops and conferences you attended:

TAC meeting date:

Part A – to be filled out by the doctoral candidate before the TAC meeting

1. Accomplishments in the last year:

2. Goals for the next year:

3. For my TAC meeting, I will (tick one or more):

- Prepare a research presentation with slides
- Discuss a very specific research question because my TAC members are up to date with my progress
- Choose another format (please specify):

Part B – to be filled out by the chair during the TAC meeting

4. Feedback on mentoring from supervisor and doctoral candidate (e.g., frequency/quality of interaction, areas for improvement):

5. Feedback on work and plans for the next year:

6. Feedback on the timeline until submission (**attach an updated version of your timeline**, for example, in the form of a Gantt chart):

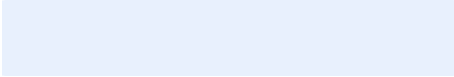
7. Is an extension of the **work contract** planned?

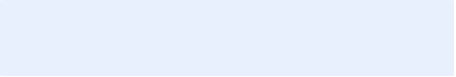
8. Feedback on career advice questions (**please address at least from year 2**):

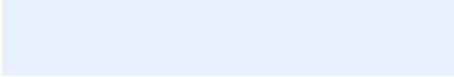


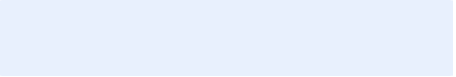
The doctoral candidate is encouraged to contact any TAC member at any time if they encounter issues, including those related to supervision.

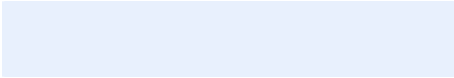
By signing this protocol, all members of the TAC confirm that they have read and fully approved it.

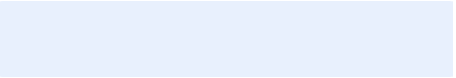

Signature doctoral candidate

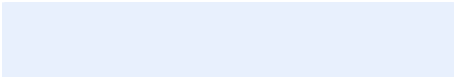

Signature TAC member
Name:

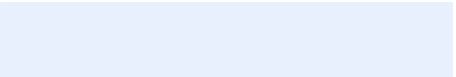

Signature TAC member
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Please send this signed report to the PhD coordinator by email (imprs-bac@molgen.mpg.de) without delay after your TAC meeting. Keep the original for the period of your doctoral studies.