



TAC meeting protocol for MPIMG & IMPRS-BAC doctoral students

All fields are mandatory!

Doctoral candidate's name:

Thesis Advisory Committee

First supervisor:

Second supervisor:

Third supervisor:

Fourth supervisor (if available):

Start date of doctoral thesis :

Title of the doctoral project:

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TAC meeting

Due date of TAC meeting:

Date of progress report submission to TAC:

Date of TAC meeting:

Start and end times of TAC meeting:

Location of TAC meeting (Institute/Room):

Registration at the university

University:

Department:

Responsible university professor:

Matriculation number:

Deadline for thesis submission (end of processing time at university):

Comments:

Overview of my TAC meetings:

	Due date (one year after last meeting)	Presentation date
1 st TAC meeting		
2 nd TAC meeting		
3 rd TAC meeting		
4 th TAC meeting		
5 th TAC meeting		



Curriculum requirements

This part is only for IMPRS-BAC doctoral students. Please indicate the curriculum requirements you have fulfilled so far.

- ☐ IMPRS Welcome week
- ☐ Workshop(s) on good scientific practice (at least 1 credit point)
- ☐ Workshop on scientific writing in English
- ☐ Workshop on statistical literacy (not mandatory if advanced statistics courses were part of your university curriculum)
- ☐ Nanocourse 1:
- ☐ Nanocourse 2:
- ☐ Nanocourse 3:
- ☐ Otto Warburg Summer School
- ☐ Research talk during an IMPRS colloquium

You can mention here additional courses, workshops and conferences you attended:

TAC meeting date:

Part A – to be filled out by the doctoral student before the TAC meeting

1. Accomplishments in the last year:

2. Goals for the next year:

3. For my TAC meeting I will (tick one or more):

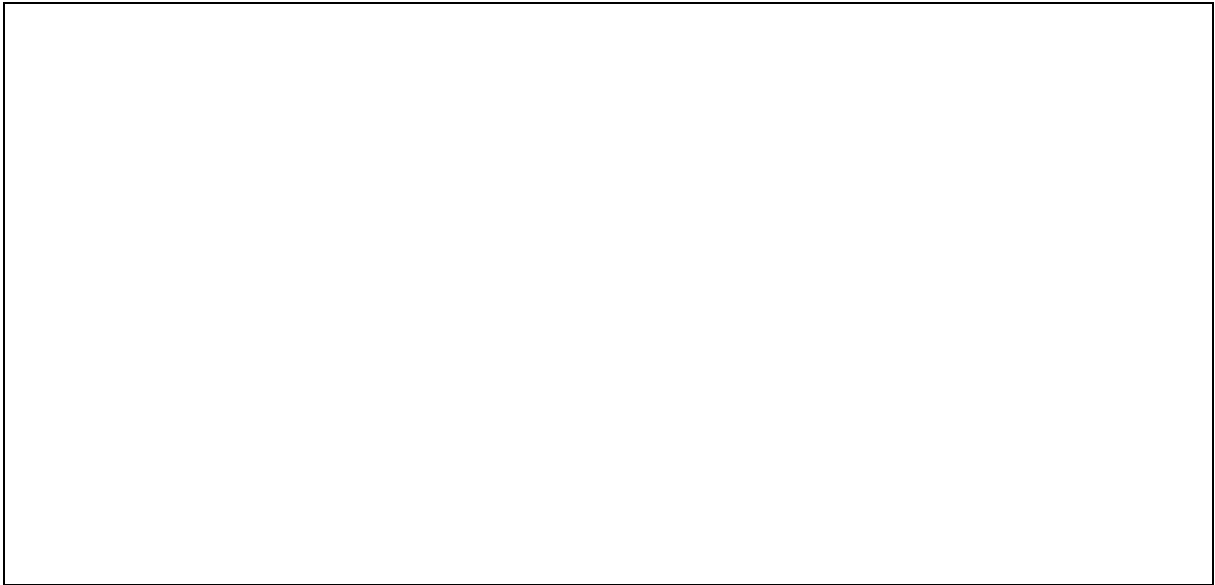
- ☐ Prepare a research presentation with slides
- ☐ Discuss a very specific research question because my TAC members are up to date with my progress
- ☐ Choose another format (please specify):

Part B – to be filled out during the TAC meeting

4. Feedback on mentoring from supervisor and doctoral student
(e.g., frequency/quality of interaction, areas for improvement):

5. Feedback on work and plans for the next year:

6. Feedback on the timeline until submission (**attach an updated version of your timeline**, for example in the form of a Gantt chart):

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7. Feedback on career advice questions (**please address at least from year 2**):

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All TAC members and the doctoral candidate should be aware that the doctoral candidate is encouraged to approach any TAC member if they experience any problems, such as those relating to the supervisory relationship.

By signing this protocol, all members of the TAC confirm that they have read and fully approved it.

Signature doctoral student

Signature TAC member

Name:

Signature TAC member

Name:

Signature TAC member

Name:

Signature TAC member (if available)

Name:

Please send this signed report to the PhD coordinator by email (imprs-bac@molgen.mpg.de). Keep the original for the period of your doctoral studies.